

## **RECREATION PLUS CHILDCARE AIDE**

**SUPERVISED BY:** Recreation Plus Coordinator and Park Director

**SUPERVISES:** N/A

### **NATURE OF WORK:**

Get Paid For Having Fun. Are you interested in part-time work? Rec Plus is a recreation based school age child care at Minneapolis Parks. We are looking for energetic, enthusiastic staff that enjoys working with elementary aged children. Assist in implementing programs, projects & activities at a recreation center. Webber Park is located at 4400 Dupont Ave N.

**SHIFTS AVAILABLE:** Thursdays 2:30-6pm with opportunities to cover other available shifts.

### **TYPICAL DUTIES AND RESPONSIBILITIES**

(Including but not limited to the following)

1. Assist in providing direct child care for school-aged children.
  - 1.1. Responsible for the daily supervision of registered children.
  - 1.2. Creates a positive, safe and nurturing environment.
  - 1.3. Directs children to structured activities and leads participation.
  - 1.4. Provides work direction to other school-age care workers.
2. Aide in planning structured and non-structured activities/programs and special course offerings.
  - 1.1 Assists in planning activity program structure and course curriculum.
  - 1.2 Leads children in participation of these offerings.
  - 1.3 Creates environments that offer children choices of self-directed activities.
3. Prepares snacks.
  - 3.1. Prepares daily snacks if needed.
4. Completes other duties and special projects as assigned
  - 4.1. Attends staff meetings, in-service training, and parent meetings.
  - 4.2. Assists with promotion of program

**QUALIFICATIONS:** Six months experience working with school-age children. Qualifications: Students majoring in Recreation, Sports Management, Child Development, Elementary Education, Youth Studies or related field desirable. Experience working with school age children preferred. Must successfully pass a criminal background check.

**LICENSES/CERTIFICATIONS:** CPR certification, First Aid

### **OTHER SPECIFICATIONS:**

- Knowledge of positive disciplinary techniques.
- Ability to lead and communicate with children, parents and other staff.

- Ability to work in a team environment; adapt to changing conditions and situations, and to maintain confidentiality in work-related matters..
- Good cross cultural communication skills and the ability to work with a diverse population; fluency in a second language is desirable

**WORKING CONDITIONS:** Indoor and Outdoor work environment.

**APPLICATION INSTRUCTIONS:**

Please send or email resume to [ewolfe@minneapolisparks.org](mailto:ewolfe@minneapolisparks.org)

Webber Recreation Center

Emily Wolfe

4400 Dupont Ave N

Minneapolis, MN 55412

On-line Application Address : <http://www.minneapolisparks.org/jobs>